



Australasian Problem Solving Mathematical Olympiads (APSMO) Inc

APSMO Fellowship Information

Objective of the Fellowship

APSMO Fellowships are intended to help Australian and New Zealand primary and secondary school teachers of mathematics to develop new insights and understanding through intensive investigative projects or professional development programs which will enrich their teaching and, ultimately, Australasian mathematics education.

Eligibility for Consideration

The criteria for eligibility of applicants and projects include the following:

- All Australian and New Zealand school teachers, either citizens or people normally resident in Australia or New Zealand, may apply for the Fellowship.
- APSMO Inc does not grant Fellowships for the gaining of academic or professional qualifications. However, short courses that form part of an eligible project will be considered.
- Applicants must be able to indicate that the project will benefit mathematics teaching in schools.

Conditions of the Fellowship

Fellowships are subject to any conditions the APSMO Board may consider necessary including:

- Fellowships will normally be undertaken between 1 November of the current year and 31 October the following year. Requests to vary these dates will be considered.
- Recipients must return to their position in an Australian or New Zealand school when they complete their projects.
- Recipients must submit a full report on their projects within two months of the completion of the Fellowship in both paper copy and electronic format. These reports are made available to the general public via the APSMO website.
- The APSMO Board is responsible for all decisions regarding the Fellowship.
- Applications must be received by APSMO by 31 August for the Fellowship beginning in November of the same year.

Value of the Fellowship

The Fellowship will make a contribution to the all-inclusive costs of the successful applicant (Awardee). Applicants are expected to meet not less than 20% of the total estimated costs and must be prepared to contribute more if they are able. The fellowship grant will be a maximum of \$5000 to be distributed amongst all Awardees.

Please note there is limited income from the APSMO fund. The APSMO Board's aim is to distribute this income as widely as possible for the greatest benefit to Australasian mathematics education. The APSMO Board does not accept responsibility for increased costs.

Any necessary costs must be supported by relevant documentation.

Travel Expenses

In the case of travel, please attach to your application a printed quotation from a registered travel agent as evidence of the costs you have listed. It is a requirement that the successful applicants will have travel and health insurance cover. Proof of travel insurance and health coverage is required by the APSMO Board for all Awardees requiring travel.

General

Applicants may be required to be available for an interview.

Applicants who are Australian or New Zealand residents temporarily overseas will be considered for Fellowships if they will be available for interview and are prepared to return to their school in Australia or New Zealand on completion of their Fellowship.

Applications may be for an individual or a group.

The maximum amount awarded is \$5000 to be distributed amongst all Awardees. The APSMO Board reserves the right to withhold a portion of the Fellowship funds to be paid on receipt of the Final Report and financial statement. Successful applicants (Awardees) will be required to prepare a formal itinerary for approval before the Fellowship is paid to the applicant.

The APSMO Board will take account of any other existing sources of support for particular types of overseas projects and will normally avoid duplicating the activities of other bodies. Only in special circumstances may a Fellowship be held concurrently with another award. In such circumstances the APSMO Board may reduce the amount of its award by the amount received from another source. Support for a consecutive period may be acceptable.

In any particular year the APSMO Board has the right to not award a Fellowship.

Application and Contract Conditions

By signing the Application for Fellowship, you are agreeing to be bound by the terms and conditions in this information document. Successful applicants will be sent a letter of offer indicating the value of the Fellowship awarded and any additional terms. The Fellowship contract terms and conditions will comprise those in this document and those in the letter of offer.

Tax Implications

The liability of an Awardee for Income Tax is a matter for decision by the Commissioner of Taxation. The APSMO Board has no responsibility or authority in the matter. Awardees should keep receipts for all expenditure of their Fellowship funds and seek independent advice with respect to their eligibility for claiming tax deductions.

There may be GST implications for allowances paid to some APSMO Fellowship Awardees who are self-employed. Any GST Liability will be borne by the APSMO Board and will not affect the amount of funds allocated to the Awardee for their Fellowship.

Application Form

It is essential that applications are legible.

The application must include a statement of support from your school Principal or faculty head.

One of the two references must be from an appropriate person at your school or tertiary institution e.g. the Principal or Head Teacher.

Applications must be clear and concise, with all text confined to the spaces provided in the application form. Only the most relevant qualifications and experience should be included.

Please do not send any additional information (send only the application form, the two names of referees, the statement of support from the school and the requested travel quotation where applicable). Additional information provided will not be considered during the assessment process. This is to ensure fairness to all applicants and to minimise the amount of material supplied.

Please do not fax or email any material. The APSMO Board requires original signed documents. Applications must arrive at the APSMO mailing address no later than 31 August. Late applications will not be accepted.

The application form can be found on the APSMO website (www.apsmo.info/fellowship).

Please send your application to:

Fellowship Administrator APSMO Inc, PO Box 629 Wahroonga NSW 2076 Australia.

For further enquiries please contact:

Phone: 02 9114 9255

Fax: 02 9114 9233

Email: fellowship@apsmo.info

Website: www.apsmo.info/fellowship

Application Papers – Retention and Destruction

All application papers forwarded for an APSMO Fellowship become the property of the APSMO Board and will be destroyed after one year.

Privacy Statement

The APSMO Board's privacy policy complies with the Australian Government National Privacy Principles (NPPs) embodied within Schedule 3 of the Privacy Act, amended 14 September 2006. Your privacy is respected by the Board and personal information will be handled in a sensitive manner.

Information collected on the Application Form will be used for the purpose of selecting APSMO Fellowships and will be provided to APSMO Board members, the Fellowship Selection Panel and Fellowship Committee members.

A successful applicant's name, place of employment and the subject of the Fellowship may be provided to the media as part of a media release at the time the Fellowship Award is announced. These details may also be published in the APSMO Annual Report and may be used to promote the Fellowship Awards with the media.

A successful applicant's details may also be provided to organisations for the purpose of arranging courses, tuition or conference bookings on behalf of that applicant.

An Awardee's name, subject area, place of employment and Fellowship Report will be published on the APSMO website so that the community can easily access the reports and benefit from the Fellowship experience.

If you have any privacy concerns or would like to verify information held about you please contact the APSMO Board in writing.